

The background of the slide is a scenic photograph of a coastal landscape. In the foreground, there is a calm body of water reflecting the sky. The middle ground shows a dense forest of evergreen trees on a hillside. In the background, there are several layers of misty, blue-toned mountains, creating a sense of depth and tranquility. The overall color palette is soft and natural, dominated by blues, greens, and greys.

COASTAL COMMUNITIES

**Social Procurement**

INITIATIVE

Request for Qualifications for Construction-related Projects with  
Social Procurement Values Under ~\$250K

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COASTAL COMMUNITIES

# Social Procurement

INITIATIVE

Delivered in Partnership by:



# Request for Qualifications

- Revising a traditional RF Qualifications to include social procurement criteria
- The two-stage procurement process
- RFQ definitions
- Shortlisting of Contractors - prequalification
- Contractor's Information
- Social procurement as it relates to construction services
- Construction service categories



## Why Focus on Projects Under ~\$250K?

Trade agreement obligations for the broader public sector use **\$264K** as the threshold for mandatory use of wider promotions of business opportunities (CFTA 2020)

NWPTA threshold is \$200K

Many cities run dozens of projects under ~\$250K per year

Staying under ~\$250 K allows a focus on local social and economic development

Over \$264K will be covered in SP 401



# RF Qualification assumptions

- Contractors support social procurement objectives
- There has been a communication plan in place supporting Social Procurement





# Social Procurement Guide for Construction-related Projects

This guide, available from the CCSPI website, is intended for buyers and suppliers of construction-related services which include Social Procurement actions and objectives.

Includes:

- Exemptions and Exceptions with trade agreements
- Government of Canada Social Development
- ISO 26000 and ISO 20400
- Social procurement goals
- Strategic considerations
- Evaluation methods
- Weighting social procurement criteria
- Monitoring outcomes
- References
- Definitions



# 1. Overview

- The purpose of this Request is to identify and qualify individual Contractors to a shortlist that have the breadth, depth of experience, capability, capacity and knowledge to provide the services requested.
- As part of the City's commitment to **Social Procurement Initiatives**, the ~City will include **social value criteria** in its evaluation of Contractors. The ~City intends to use its **social procurement strategy** as a means of creating social and economic development for its residents and businesses. In turn, we are seeking Contractors who can be **inclusive of our social values** wherever possible in the delivery of services in a competitive manner.
- The shortlist will be in effect until *[INSERT]*.
- The ~City may, in its sole discretion, from time to time, use the shortlist in connection with the Services.
- The ~City may receive responses to this Prequalification process at any time after the date of initial intake from any that may desire to be added to a shortlist of Contractors of the type(s) listed herein. The ~City will consider any responses received *after* the initial intake date *[INSERT]* and no less frequently than annually



## 2. DEFINITIONS

2. "Fair Wage" means hourly wage rates set for specific occupations based on community market conditions and/or local government policy
6. "Social Value" means that the Services as described will take into consideration but not be limited to employment of people with barriers; working with social enterprises; community development; provision of training such as an apprentice program and / or utilizing locally available materials where and whenever possible.
7. "Barrierred individual" means a person with barrier(s) to employment, which requires a workplace environment or expectations to accommodate successful participation in the workforce.
8. "Social enterprise" means a business with an embedded mission to achieve social, cultural or environmental aims through the sale of goods and services. At least 50% of the business' revenue comes from selling goods and/or services in the marketplace and at least 50% of the business' profits go back into executing its social, cultural or environmental mission.





### 3. SHORTLISTING OF CONTRACTORS

- The key points of this section is to reiterate that should no contractors meet the social procurement principles or practices, the City can still proceed as usual to prequalify contractors. (see section 5.2)
- Prequalification is NOT a contractual commitment



### 3.1.7 ADDITIONAL SERVICES

- The key point in this section is to show that the City may opt for a *menu* of services it wants a Contractor to provide
- This gives the City some options on using the RF Qualifications



### 3.1.7 ADDITIONAL SERVICES

- Manage project budget
- Provide coordination of consultants and trade contractors
- Provide coordination of permits and approvals with authorities having jurisdiction
- Review construction drawings and report on constructability options
- Produce tender documents, cost estimate, recommendations, construction and as built drawings and project close out
- Review and coordination of geotechnical assessments
- Advise on site amenities and improvements
- Other related construction management services



## 4.0 Evaluation of Responses

- The key point in this section is that supplier performance and ability to meet social procurement criteria *during* the contract is important



## 5. Contractors' Information

This section is primarily based on the usual information which a contractor must provide when submitting a CCDC 11

This is a mandatory condition of prequalification





## 5.2 Social procurement

This section has a Table where the evaluators should be able to answer with a yes or no.

The contractors receive 5 points for each of the 7 examples of social procurement principles and practices.

If none of them achieve any points, the City can still proceed with their usual prequalification listing.

One or two contractors should be able to attain some points and this creates an advantage in their favour in scoring



## 5.2 Social procurement Table

	Social Procurement Principles or Practices	Yes	No	Describe where applicable	Maximum Points
1	Does your company pay Fair Wages?				5
2	Does your company support gender equity?				5
3	Does your company participate in apprenticeships or any other employee training and development programs?				5
4	Does your company have an environmental and social governance policy?				5
5	Does your company work with employment support services within the communities you operate?				5
6	Does your company work with Social Enterprises in any manner?				5
7	Does your company provide other services which would support our social procurement values?				5



## 5.3 Construction service categories

In this section we have inserted the Division or Prescriptive Technical Specifications from 1 – 33 taken from the National Master Construction Specifications.

The link to the categories is in this section

We also added General Contracting Services (see section 3.1.7)



## 5.3 Construction service categories

General Contracting Services		
Division 01 General Requirements		Division 02 Existing Conditions
Division 03 – Concrete		Division 04 – Masonry
Division 05 – Metals		Division 06 – Wood, Plastics and Composites
Division 07 – Thermal and Moisture Protection		Division 08 – Openings
Division 09 – Finishes		Division 10 – Specialties
Division 11 – Equipment		Division 12 – Furnishings
Division 13 – Special Construction		Division 14 – Conveying Equipment
Division 21 – Fire Suppression		Division 22 – Plumbing
Division 23 – Heating, Ventilating and Air-Conditioning		Division 25 – Integrated Automation
Division – 26 Electrical		Division 27 – Communications
Division 28 – Electronic Safety and Security		Division 31 – Earthwork
Division 32 – Exterior Improvements		Division 33 – Utilities
Division 34 – Transportation		Division 35 – Waterway and Marine Construction
Division 42 – Process Heating, Cooling, and Drying		Division 44 – Pollution Control Equipment
Any Other not listed, Specify:		



## Two-stage procurement process

1. The City will issue the RF Qualifications as a first stage
2. The City will issue, when required, Requests for Proposals on specific construction-related projects to the prequalified contractors for price quotations. Or preferably an NRFP.

Subsequent pricing may be evaluated on a price-per-point or weighted financial and non-financial criteria.





## Construction considerations

- While supporting social procurement objectives, in construction we recognize that there needs to be a ratio of skilled labour.
- Barriered individuals can provide many ancillary services: i.e. flagging; landscaping; non-skilled labour; skilled labour



## Social Value Supply Chain

Construction offers a wide variety of opportunities for social value – direct and indirect:

- Local materials from small, medium businesses
- Use of local labour
- Apprenticeships and other training
- Fair wages
- Gender equity
- Working with social enterprises



Questions?

